

SHALIMAR LITTLE LEAGUE
BASEBALL
CONSTITUTION

League ID # 309-01-06

THIS BOX FOR REGIONAL USE ONLY

DATE SUBMITTED: _____

APPROVED: _____

NOT APPROVED: _____

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ARTICLE I - NAME

This organization shall be known as Shalimar Little League, hereinafter referred to as “SLL”.

ARTICLE II - OBJECTION

SECTION 1

The objection of Shalimar Little League shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted stronger and happier children and will grow to be good, descent, healthy and trustworthy citizens.

SECTION 2

To achieve this objection SLL will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code, SLL shall operate exclusively as a nonprofit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earning shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

ARTICLE III - MEMBERSHIP

SECTION I

Eligibility. Any person sincerely interested in active participation to affect the objective of SLL may apply to become a General Member.

SECTION 2

Classes. There shall be the following classes of Members:

- (a) Player Members.** Any player candidate meeting the requirements of Little League Regulation IV shall be eligible to compete for participation but shall have no rights, duties or obligations in the management or in the property of SLL.
- (b) General Members.** Any person actively interested in furthering the objectives of SLL may become a general member. General members shall regularly attend league meetings and participate in league functions to retain membership in good standing. Only general members in good standing are eligible to vote at the annual meeting. All Officers, Board Members, Committee Members, Managers, Volunteer Umpires and other elected or appointed officials must be active General Members in good standing. All Board recognized volunteers of SLL will be general members.

Hereinafter the word “Member” shall mean a General Member.

SECTION 3

Other Affiliations.

- (a) Members, whether General or Player, shall not be required to be affiliated with another organization or group to qualify as members of SLL.
- (b) General Members should not be actively engaged in the promotion and/or operation of any other recreational baseball program.

SECTION 4

Suspension or Termination. Membership may be terminated by resignation or action of the Board of Directors.

- (a) The Board of Directors, by a two-thirds vote of those present at any duly constituted meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class when the conduct of such person is considered detrimental to the best interest of the Local Leagues and/or Little League Baseball.
The Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.
- (b) The Board of Directors shall, in case of a Player Member, give notice to the manager of the team of which the player is a member. Said manager shall appear, in the capacity of an advisor, with the player before a duly appointed committee of the Board of Directors, which shall have full power to suspend or revoke such player's right to future participation.

ARTICLE IV - DUES

SECTION 1

Dues for General Members may be fixed at such amounts as the Board of Directors shall determine prior to the beginning of any membership period. These dues would be paid during annual registration to retain membership in good standing. Members who fail to pay their fixed dues within thirty (30) days of application to become a member, be dropped from the rolls and shall forfeit all rights and privileges of membership.

SECTION 2

Player Members may be assessed a participation fee as determined by the Board of Directors annually. This fee shall not exceed the maximum fee as recommended by Little League. Waiver of such fee in hardship situation will be reviewed by SLL on a case by case basis to allow any child qualifying as a Player Member to participate. All fees assessed by this section will be collected during annual registration.

ARTICLE V – GENERAL MEMBERSHIP MEETINGS

SECTION 1

Annual Meeting. The annual meeting of the Members of SLL shall be held the first Saturday of June at 11 am each year. for the purpose of electing a Board of Directors, receiving reports and for the transaction of such business as may properly come before the meeting.

- (a) The Membership shall receive at the Annual Meeting of SLL a report, verified by the President and Treasurer, or by a majority of the Directors showing:
 - (1) The condition of SLL, to be presented by the President.

- (2) A general summary of funds received and expended by SLL for the previous year, the amount of funds currently in possession of SLL, and the name of the financial institution in which such funds are maintained
 - (3) The whole amount of real and personal property owned by SLL, where located, and where and how invested;
 - (4) For the year immediately preceding, the amount of nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and appropriations or expenditures have been made;
 - (5) The names of the persons who have been admitted to General Membership of SLL during such year. This report shall be filed with the records of SLL and entered in the minutes of the proceedings of the Annual Meeting. A copy of such report shall be forwarded to Little League International.
- (b) At the Annual Meeting the members shall elect the Board of Directors.

SECTION 2

Notice of Meeting. Notice of each General Membership Meeting shall be delivered personally, electronically, or by mail to last recorded address to each Member at least ten (10) days in advance of the meeting, setting forth the place, time and purpose of the meeting; or in lieu thereof, notice may be given in such form as may be authorized by the Members, from time to time, at a regularly convened General Membership Meeting.

SECTION 3

Special Meetings. Special meetings of the Members may be called by the Board of Directors or by the Secretary or President at their discretion. Upon the written request of ten (10) Members, the President shall call a Special General Membership Meeting to consider the specific subject in the request.. Notice of special meetings may be given in written form through the team coordinators or by email notification. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting. Such General Membership Meeting shall be scheduled to take place not less than ten (10) days after the request by the President or Secretary.

SECTION 4

Quorum. At a General Membership Meeting, the presence in person or representation by absentee ballot of one fifth (20 percent) of the Members shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

SECTION 5

Voting. Only General Members shall be entitled to make motions and vote at General Membership Meetings.

SECTION 6

Absentee Ballot. For the expressed purpose of accommodating a general member in good standing who cannot be in attendance at the annual meeting, an absentee ballot may be requested and obtained from the Secretary of the League. The absentee ballot shall be properly completed, signed and returned in a sealed envelope to the Secretary prior to the date of the Annual Meeting and the election of members of the Board of Directors. The Secretary

shall present all absentee ballots to the Election Chairman on the date of the annual meeting prior to the conduct of the election process.

SECTION 7

Rules of Order. Roberts Rules of Order shall govern the proceedings of all meetings.

ARTICLE VI - BOARD OF DIRECTORS

SECTION 1

Board and Number. The management of the property and affairs of SLL shall be vested in the Board of Directors. The number of Directors shall be not less than five (5) not more than fifteen (15), the number so fixed by the General Membership.

SECTION 2

Required Members. The Officers of the Board of Directors shall include, at a minimum, the President, one or more Vice Presidents, Treasurer, Secretary, one or more Player Agents and a Safety Officer. The Board shall also include a minimum of one manager and one volunteer umpire. Only volunteer umpires may be elected to the Board. The number of managers including minor league representation elected to the Board shall not exceed a Board minority.

SECTION 3

Increase in Number. At each annual meeting, the Members shall determine the number of Directors to be elected for the ensuing year and shall elect such number of Directors. The fixed number may, within the limits prescribed by the foregoing Section 1, be increased at any Regular or Special Meeting of the Members. If the number is increased, additional Directors may be elected at which meeting the increase is voted, or at any subsequent meeting. All elections of additional Directors shall be by majority vote of all Members present or represented by a properly executed and signed absentee ballot filed with the Secretary prior to the election meeting.

SECTION 4

Vacancies. If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular Board Meeting or at any Special Board Meeting called for that purpose.

SECTION 5

Board Meetings, Notice and Quorum. Regular meetings of the Board of Directors shall be held immediately following the annual election and on such days thereafter as shall be determined by the Board. The President or the Secretary may, whenever they deem it advisable, or the Secretary shall at the request in writing of five (5) Directors issue a call for a Special Board Meeting. A Special Board Meeting notice shall the purpose of the meeting and no matters not stated may be acted upon at the meeting.

- (a) Notice of each meeting shall be given by the Secretary to each Director personally, electronically or by mail to each Director at least three (3) days before the time appointed for the meeting to the last recorded address of each Director. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.

- (b) Seven (7) members of the Board of Directors shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.
- (c) Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during Board meetings.

SECTION 6

General Duties and Powers. The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.

The Board may adopt such rules and regulations for the conduct of its meetings and the management of SLL as it may deem proper, provided such rules and regulations do not conflict with this Constitution..

The Board shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director or Officer or Committee Member of SLL in accordance with the procedure set forth in Article III, Section 4 (a).

SECTION 7

Rules of Order for Board Meetings. Robert's Rules of Order shall govern the proceedings of all Board of Directors meetings, except where same conflicts with this Constitution of SLL.

ARTICLE VII- BOARD OF DIRECTOR OFFICERS - DUTIES AND POWERS

SECTION 1

Election. After the Board of Directors is elected, the Board shall meet to select the officer positions for the ensuing year. These positions will be determined by majority vote of all Board of Directors.

SECTION 2

Officers. The Officers of SLL shall consist of a President, one or more Vice Presidents, a Secretary, a Treasurer, Player Agent or Agents, Safety Officer, League Information Officer and Coaching Coordinator, all of whom shall hold office for the ensuing year or until their successors are duly elected. The Board of Directors may appoint such other Officers or agents as it may deem necessary or desirable, and may prescribe the powers and duties of each and may fill any vacancy which may occur in any office. Appointed Officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board.

SECTION 3

President: The President shall:

- (a) Conduct the affairs of SLL and execute the policies established by the Board of Directors.
- (b) Present a report of the condition of SLL at the annual meeting.
- (c) Communicate to the Board of Directors, such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of SLL.

- (d) Be responsible for the conduct of SLL in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of charter issued to SLL by that organization.
- (e) Designate in writing, other officers if necessary, to have power to make and execute for land in the name of SLL such contracts and leases they may receive and which have had prior approval of the Board.
- (f) Investigate complaints, irregularities and conditions detrimental to SLL and report thereon to the Board or Executive Committee as circumstances warrant.
- (g) Prepare and submit an annual budget to the Board of Directors and be responsible for the property executive thereof.
- (h) With the assistance of the Player Agent, examine the application and support proof-of-age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.

SECTION 4

Vice President. The Vice President shall:

- (a) In case of the absence or disability of the President, and provided he is authorized by the President or Board so to act, the Vice President shall perform the duties of the President, and when so acting, shall have all the powers of that Office.
- (b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.
- (c) Serve in the position as Coaching Coordinator for respective league.

SECTION 5

Secretary. The Secretary shall:

- (a) Be responsible for recording the activities of SLL and maintain appropriate files, mailing lists and necessary records.
- (b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the Office of Secretary or as may be assigned by the Board of Directors.
- (d) Maintain a list of General Members, Directors and committee members and give notice of all meetings of SLL, the Board of Directors and Committees.
- (e) Keep the minutes of the meetings of the Members, the Board of Directors and the Executive Committee, and cause them to be recorded in a book kept for that purpose.
- (f) Shall conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- (g) Notify Members, Directors, Officers and committee members of their election or appointment.

SECTION 6

Treasurer. The Treasurer shall:

- (a) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- (b) Receive all monies and securities, and deposit same in a deposits approved by the Board of Directors.

- (c) Keep records for the receipt and disbursement of all monies and securities of SLL, including the Auxiliary, approve all payments from allotted funds and draw checks thereof in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures.
- (d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the annual meeting.
- (e) Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting, and to Little League Headquarters.

SECTION 7

Player Agent. The Player Agent shall:

- (a) Record all player transactions and maintain an accurate and up-to-date record thereof.
- (b) Receive and review applications for player candidates and assist the President in checking residence and age eligibility.
- (c) Conduct the tryouts, player draft and all other player transaction or selection meetings.
- (d) Prepare the Player Agent's list.
- (e) Prepare for the President's signature and submission to Little League Headquarters, team rosters, including players claimed and the tournament team eligibility affidavit.
- (g) Notify Little League Headquarters of any subsequent player replacements or trades.

SECTION 8

Safety Officer. The Safety Officer shall:

- (a) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for children and all participants of Little League Baseball.
- (b) Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting.
 - (1) Education – Should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians and other volunteers.
 - (2) Compliance – Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
 - (3) Reporting – Define a process to assure that incidents are recorded, information is sent to league, district and national offices, and follow-up information on medical and other data is forwarded as available.

SECTION 9

League Information Officer. The League Information Officer shall:

- (a) Manage the league's official homepage
- (b) Manage the online registration process and ensure that league rosters are maintained through the Little League Data Center.
- (c) Assign administrative rights to league officers, volunteers and teams.
- (d) Ensure that league news and scores are updated on a regular basis.

- (e) Collect, post and distribute important information on League activities including direct dissemination of fund-raising and sponsor activities to Little League Baseball, district, public, league members and media.
- (f) Serve as primary contact person for Little League regarding optimizing use of the Internet for league administration and for distributing information to league members and to Little League Baseball.

SECTION 10

Vice President – Coaching Coordinator. The Vice President/Coaching Coordinator shall:

- (a) Represent the managers and coaches in the League
- (b) Present a manager/coaches training budget to the Board
- (c) Order and distribute training materials to players, coaches and managers
- (d) Coordinate manager/coaches clinic and player clinic
- (e) Conduct leadership, conduct and rules meetings with managers and coaches
- (f) Oversee game play, including maintaining division standings

ARTICLE VIII - EXECUTIVE COMMITTEE (OPTIONAL)

SECTION 1

The Board of Directors may appoint an Executive Committee which shall consist of not less than three (3) nor more than five (5) Directors, one of whom shall be the President of SLL.

SECTION 2

The Executive Committee shall advise with and assist the Officers of SLL in all matter concerning its interest and the management of its affairs, and shall have such other powers as may be delegated to it by the Board.

SECTION 3

At any meeting of the Executive Committee a majority of the total number of members then in office shall constitute a quorum for the transaction of business, and the act of the majority present at any meeting at which there is a quorum shall be the act of the Committee.

ARTICLE IX - OTHER COMMITTEES

SECTION 1

The Board of Directors may appoint other committees as it deems necessary to duly execute League duties and functions. Committee members may consist of Directors, Officers or other appointed general members. Power and duties of each committee will be designated by the Board of Directors.

SECTION 2

Nominating Committee. The Board of Directors may appoint a Nominating Committee consisting of three (3) Directors and other appointed General Members. The Committee shall investigate and consider eligible candidates and submit at the Annual Meeting a slate of candidates for the Board of Directors.

SECTION 3

Finance Committee. The Board of Directors may appoint a Finance Committee consisting of

not less than three (3) nor more than five (5) Directors. The Treasurer shall be an ex-officio member of the Committee. The Committee shall investigate ways and means of financing SLL including team sponsorships and submit recommendations.

SECTION 4.

Committees. Committees may be formed by the Board of Directors and composed of General Members under the approval and supervision of the Board of Directors. Each will have specific duties and functions as prescribed by the Board of Directors. Such committees may include Equipment, Uniforms, Awards, Building and Field Maintenance.

ARTICLE X - MANAGERS, COACHES AND UMPIRES

SECTION 1

Team Managers shall be appointed annually by the President, and by approval of the Board of Directors. Managers shall be responsible for the selection of their teams and for their actions on the field.

SECTION 2

Umpires shall be appointed annually by the President, with the approval of the Board of Directors, who shall be responsible for their assignments and for their actions on the field.

ARTICLE XI - AFFILIATION

SECTION 1

Charter. SLL shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. SLL shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

SECTION 2

Rule and Regulations. The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, PA, shall be binding on SLL.

SECTION 3

Local League Rules. By-Laws of the League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules and Regulations of Little League Baseball, Incorporated.

ARTICLE XII - FINANCIAL AND ACCOUNTING

SECTION 1

The Board of Directors shall decide all matters pertaining to the finances of SLL and it shall place all income including Auxiliary Funds, in a common league treasury, directing the expenditure of same in such manner as will give no individual or team an advantage over those in competition with such individual or team.

SECTION 2

The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasurer of SLL, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of SLL.

SECTION 3

The Board shall not permit the solicitation of funds in the name of Little League Baseball unless all of the funds so raised are placed in the SLL treasury.

SECTION 4

The Board shall not permit the disbursement of SLL funds for other than the conduct of Little League activities in accordance with the rules and policies of Little League Baseball, Incorporated.

SECTION 5

No Director, Officer or Member of the Local League shall receive, directly or indirectly any salary, compensation or emoluments from SLL for services rendered as Director, Officer or Member.

SECTION 6

All monies received including Auxiliary Funds, shall be deposited to the credit of SLL in Regions Bank of Fort Walton Beach, Florida and all disbursements shall be made by check. All checks shall be signed by the SLL Treasurer and such other officer or officers or person or persons as the Board of Directors shall determine.

SECTION 7

The fiscal year of SLL shall begin on October 1 and shall end on September 30 in order to qualify under the Little League Baseball, Incorporated, Group Tax ID Number.

SECTION 8

Distribution of Property upon Dissolution. Upon dissolution of SLL and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of SLL to another Federally Incorporated entity which maintains the same objectives as set forth herein, which are or may be entitled to exemption under Section 501C(3) of the Internal Revenue Code or any future corresponding provision.

ARTICLE XIII - AMENDMENTS

This Constitution may be amended, repealed or altered in whole or part by a majority vote at any duly organized meeting of the Members provided notice of proposed change is included in the notice of the meeting. Submit all amendments to Little League Baseball, Inc. for approval.

This Constitution was approved by
Shalimar Little League Membership on

Date: November 16, 2021

Little League ID #: 309-01-06

President: Mike Wong

President's Signature: _____